

BANK OF GUYANA
Bank Supervision Department

JOB DESCRIPTION

I GENERAL INFORMATION

JOB TITLE: **Asst. Principal (AP) / Asst. Financial Analyst (AFA)**
DEPARTMENT: Bank Supervision Department (BSD)
DIVISION: Policy Division
REPORT TO: Assistant Director, Policy Division

The BSD endeavours to achieve the Bank's mandate of ensuring a safe and sound financial system through the application of an effective and efficient system of risk-based supervision and regulation in keeping with international best practices.

As a member of the BSD, the AP/AFA would be expected to contribute effectively to this achievement. The AP/AFA is also expected to demonstrate initiative and be an effective team player.

II ASSIGNMENTS

The AP / AFA may be tasked with:-

1. Financial and macro-economic analyses

- Assisting in conducting in-depth analyses from a risk-based perspective, particularly, of industry-wide financial and non-financial information to identify, assess, and monitor emerging trends and issues in the financial environment.
- Assisting in the preparation of risk assessment summaries and risk matrices.

2. Periodic reports

- Preparing schedules, matrices, etc
- Analyzing a particular aspect of the CAMELS framework
- Drafting correspondences as required

3. Stress-testing and forecasting

- Assisting with stress-tests and research as required.

4. Legislative and prudential framework – laws, regulations, guidelines, manuals, reporting forms, schedules, etc.

- Assisting with review of the existing methodology/supervisory framework, identifying weak areas, and developing proposals for enhancement.
- Assisting with the implementation of new legislation, regulations and guidelines.

In addition, the AP/AFA may be required to be an active team member in projects arising outside of direct responsibilities.

EDUCATION AND EXPERIENCE

- A professional qualification in accounting, financial analysis, or auditing. Relevant experience in a bank or a financial institution would be an asset; **OR**
- A degree in accounting, business, economics, law, finance, or computer science, with at least 2 years accounting/auditing experience or at least one (1) year experience in a bank or financial institution.
- Strong written and oral communication skills are high priorities.
- Proficiency in IT.