

PERSONAL DECLARATION SHEET

1. Name and Capacity of person making this declaration:

(a) Name : _____

(b) Position or Capacity : _____

2. Date and place of birth :

3. (a) Citizen of: _____ (b) Resident of : _____
(Country) (Country)
Since _____ Since _____
(Year) (Year)

4. Addresses :

(a) Present Business Address:

(Guyana, since _____)

(Outside Guyana, since _____)

(b) Present Residential Address :

(Guyana, since _____)

(Outside Guyana, since _____)

(c) Last two addresses in Guyana, if any, during the past 10 years:

(Since _____)

(Since 19 _____)

5. Professional Qualifications :

<u>Particulars</u>	<u>Year Obtained</u>
(a) Highest Academic Degree	
_____	_____
_____	_____
_____	_____
(b) Special Awards or Honours	
_____	_____
_____	_____
_____	_____
_____	_____
(c) Training Courses or Seminars	
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
(d) Membership in Professional Organisations	
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

6. Occupation or Employment (Present or most recent and for the last 10 years) :

<u>Name & Business of Employer</u>	<u>Positions Held</u>	Inclusive Dates (Mth & Yr)	
		<u>From</u>	<u>To</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

7. Other Business Affiliations (Direct and Indirect):

<u>Name of Business</u>	<u>Nature of Affiliation i.e Director, Officer, Officials, Shareholder with % holdings specified etc.</u>	<u>Inclusive Dates (Mth & Yr)</u>	
		<u>From</u>	<u>To</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

8. Family Group

Business Affiliations
 (State Name of Business and Nature of Affiliation i.e
Director, Officer, Officials, Shareholder with %
holdings specified etc.)

Name

(a) Spouse or Reputed Spouse:

(b) Children:

(c) Parents:

(d) Brothers or Sisters:

9. Record of court cases or any investigation by governmental, professional or any regulatory body (including pending cases or on-going investigations) :

<u>Name of Court or Investigative Body</u>	<u>Full Particulars</u>	<u>Status</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

10. Documentary Requirements -

- (a) Police Clearance.
- (b) Certified statement of assets and liabilities.
- (c) Latest tax compliance certificate from the Inland Revenue Department or certified true copy of income tax and property tax returns.
- (d) Two letters of character reference certified and duly notarised from individuals other than relatives who have personally known the undersigned for at least ten years.
- (e) Two letters, duly certified and notarised, from financial institutions with whom the undersigned has had dealings for the last two years on the performance of past and present accounts such as, unauthorised overdraft on deposit accounts, past-due or delinquent accounts.

11. Certification and Undertaking

I, _____ certify that all the above information contained in and accompanying this form is complete and accurate to the best of my knowledge and belief and that I do not possess any of the disqualifications provided under section 33(1) of the Regulations made under the National Payments System Act 2018.

I also undertake to notify the Bank of Guyana, within a period of fifteen days, of any material change to this Personal Declaration Sheet.

 (Signature) _____ (Position)

 (Date)

Sworn to at Georgetown, Demerara, this __ day of _____, _____, Before Me,
 A COMMISSIONER OF OATHS TO AFFIDAVITS